

## **TB Alert India Requests for quotations from registered travel operators to provide hired taxis/cars as and when required basis**

### **For**

TB services for, 1) Hyderabad, 2) Rangareddy, 3) Sangareddy, 4) Mahabubnagar, 5) Nizamabad, and 6) Khammam. **District of Telangana**, under the Global Fund supported project “Integrated Paediatric TB and Technology-Enabled Active Case Finding (ACF)” implemented by SAATHII and TB Alert India

Start Date: 20-08-2026

End Date: 31-08-2026

### **1. Introduction**

The Integrated Pediatric TB and Technology-Enabled Active Case Finding (ACF) Project, funded by The Global Fund is being implemented by SAATHII as Principal Recipient (PR) under the guidance of the Central TB Division (CTD) and SR partners under the guidance of State TB Office. The key purpose of the project is to provide technical assistance to the National TB Elimination Program (NTEP) in seven states to increase the access and availability of pediatric TB services across all levels of the health system in both public and private health sectors, and identify new TB cases among key vulnerable populations in 42 selected districts using AI technology-enabled Handheld X-ray device.

TB Alert India (TBAI), works to the vision of a ‘TB Free India’. It aims to prevent morbidity and mortality associated with TB by providing holistic TB care i.e. addressing psycho-social and economic aspects which affect uptake of TB testing and treatment.

To support the above-mentioned project, registered travel operators are requested to submit their quotations for the mentioned procurement 6 districts, namely Hyderabad, Rangareddy, Sangareddy, Mahabubnagar, Nizamabad, and Khammam.

### **2. Objective of RFQ**

- The primary objective of this RFQ is to invite quotations from the bidders who can provide hired vehicle services for the ACF campaign. The aim is to engage a hired vehicle to transport the X-Ray machine and technicians to the ACF camp sites within the district and support the NTEP program for active case finding initiatives.

### **3. Bidder's Eligibility Criteria**

- The vehicles must have a valid commercial license (RC) under the district transport office (DTO), along with the valid and up to date insurance and PUC certificate and other applicable registration/license/papers.
- Vehicles should be in excellent running condition and should not be more than ten (10) years old.
- The bidders should have, preferably, a valid GST registration certificate, if applicable.
- Should be capable of providing professional and skilled driver/s, having a valid driving licence.
- Should be able to manage vehicle rotations and driver's duties/ shifts on their own, for a hassle-free service.
- The bidder should have a Sedan/ SUV vehicle with a seating capacity of 5 or more excluding the driver.
- Experience in serving the Government /health department/.
- Experience in serving private companies/health departments
- Based at local / District of Telangana
- Knowing local Telugu language and English

#### 4. Scope of hired vehicle services provided by the bidders

The project is collaborating with hired vehicle provider for transportation services to the KVP, so as to identify TB and other diseases among the population that the project serves.

- The bidder shall have more than 1 vehicle (maximum 3) available to provide services. As when more than 1 vehicle is required in a day, prior information will be given at least 12 hours before the time of travel.
- The hired vehicle will transport the X-ray machine and technicians from the storeroom to the ACF camp sites within the district and back to the storeroom.
- The vehicle should have valid documents of registration (RC), insurance, Pollution (PUC), and other mandatory requirements. Maintenance/cleanliness of the vehicle shall be borne by the selected agency. The car must be kept clean (interior & exterior) and periodically serviced.
- The bidder shall be responsible for providing vehicles with driver. The driver of the car should have an up-to-date valid driving license. He should know the roads of the district/block level.
- It would be the responsibility of the selected agency to check the antecedents of the drivers engaged with the hired vehicles and ensure that drivers' conduct is clean and does not cause any kind of hassle to the transportees.
- The driver should mandatorily have a mobile phone. The driver engaged should not be out of communication by switching off a mobile phone.
- Vehicles may be required on Sundays & other government holidays and also beyond the normal working hours at some instance.
- Record of the actual KM run by the vehicle shall be maintained in the log book daily duly signed by the driver and the official using the vehicle (a sample log sheet is given at Annexure I).
- Any breakdown of the vehicle is to be addressed by the bidder immediately and in such instance, bidder shall arrange another vehicle immediately to ensure uninterrupted supply of services.
- The bidder has to provide all the vehicles that to be deployed under this contract at the time of MoU signing as part of documentation requirements, as mentioned in bidder eligibility criteria.

#### 5. Documentation

- The project will provide a trip request information
- The hired vehicle must maintain the trip request form and submit along with monthly invoice.
- After completion of each month, for each of the hired vehicle, the vendor must submit an invoice including tax, having details for the number of working days and trips conducted.
- This invoice should be sent to TB Alert India by the first week of next month. Invoice must be supported by.
  - Trip request slip
  - Vehicle Log book along with duty slip

#### 6. Bid Submission Process

Interested bidders are requested to submit their quotations as per the following guidelines:

- Mandate documents
  - Copy of Business Registration/GST/PAN or any other documents
  - Details of each vehicle with the following details:
    - Copy of Vehicle's RC, Insurance and PUC Certificate
    - Vehicle Model name and vehicle Seating capacity excluding driver etc.
  - Details of Driver: - Driving license
- Financial Quotation in the given template:
  - For each model of vehicle, the following details to be provided:
    - Per 100 Km/10 hour per day transport cost of vehicle
    - Additional hour charges and KM charges as applicable

**\*Performa attached in Annexure 1 to submit the documents**

## 7. Duration of Contract

- The contract is valid for a period, for 6 months from the date of signing, or, till the 'Client' along with the government makes arrangements for providing CXR at community level through portable X-ray device, whichever is earlier.
- The extension of the contract will be done based on the project requirements and guidance from the funder and the government.
- Either party may terminate this MOU upon the other party's failure to perform its obligations, if the failure is not rectified within seven (7) days after receiving written notice.
- The parties may mutually terminate this MOU at any time without assigning any reason by providing 15 (fifteen) days' advance written notice to the other party.

## 8. Evaluation Criteria

- 100 Km/10 hour and additional cost per km and per hour
- Past similar work experience working with the government/NGO etc. in the last 3 years

## 9. Terms and Conditions

- The procurement unit considers the block as a unit.
- The following payment mechanisms will be adhered to:
  - Payment will be done as per the agreed rate contract on the submission of agreed invoice documents.
- The MoU/contract will be terminated based on mutual agreement for the delay in service, quality of service, and non-compliance to registration/certification or delay in payments.
- TB Alert India reserves the right to invite fresh bids with or without amendment of the RFQ at any stage or to terminate at any time the entire bidding/selection process without any liability or any obligation to any of the Bidders and without assigning any reason whatsoever.
- A Bidder shall not have a conflict of interest that affects the bidding process. Any Bidder found to have a Conflict of Interest shall be disqualified.
- All Bidders are required to submit their Bid in accordance with the terms outlined in this RFQ.
- Notwithstanding anything to the contrary contained in this RFQ, the detailed terms specified in the agreement shall have an overriding effect.
- Responses to quotes must be received no later than the date and time indicated on the RFQ.

## 10. Deadline for submission

- All quotations should be submitted on or before the last date, the last date for submission of quote is **31<sup>st</sup> August 2026 (6.30 PM)**.
- All quotations should be submitted by Last date of receiving quote is August.31.2026).
  - Quotes can be sent by email: [procurement@tbalertindia.org.in](mailto:procurement@tbalertindia.org.in)
  - or post the hard copy in sealed envelope handover to the TB Alert India Office  
Delivered at mentioned address:  
Flat No. 301, H No. 10-2-191, Binjrajka  
Residency, West Marredpally,  
Secunderabad, Telangana-500026, India.  
+91-40-27803499;  
[info@tbalertindia.org](mailto:info@tbalertindia.org)

## 11. preferred

1. Experience in serving the Government /health department.
2. Experience in serving private companies/health departments
3. Based at local blocks/ District of Telangana
4. Knowling local Telugu language and English

## Annexure 1. Quotation format

Kindly provide the quotation in the below prescribed format with duly stamp and signed by the bidder.

Date:

District:

Procurement block:

Owner of the Vehicle:

Registration in the name of:

Address of the owner of the vehicle:

No. of vehicles available for renting:

Details of the vehicle:

| Sr. No. | Particulars                                                                        | Details                             | Submission status |
|---------|------------------------------------------------------------------------------------|-------------------------------------|-------------------|
| 1       | Type of vehicle                                                                    | SUV/ Sedan / other (please specify) |                   |
| 2       | Vehicle model (Manufacturing company)                                              |                                     |                   |
| 3       | Working hours of the car                                                           | In hour                             |                   |
| 4       | Seating capacity                                                                   | Number                              |                   |
| 5       | Vehicle age certificate                                                            | Attested photocopy                  |                   |
| 6       | Valid D.T.O registration and insurance and PUC                                     | Attested photocopy                  |                   |
| 7       | Per day 100 Km/10hour transport charges including tax and driver charges           | In Rs.                              |                   |
| 8       | Extra Km charges                                                                   | In Rs.                              |                   |
| 9       | Extra hour charges                                                                 | In Rs.                              |                   |
| 10      | Any other charges                                                                  | In Rs. (Please specify)             |                   |
| 11      | GST No. if available                                                               |                                     |                   |
| 12      | PAN card No.                                                                       |                                     |                   |
| 13      | Advance intimation for additional vehicle (More than 1 vehicle, maximum 3 vehicle) | No. of days                         |                   |

If there is a different model with different rental charges, please provide separate tables for them.

If the cost of rental charges is same, then the above table is sufficient.

## Annexure 2: Vehicle Log book.

- Vehicle No:
- Name of the driver:

| Date | Start time | End time | Total working hour | Starting Km | Closing Km | Total number of Km | Number of to and fro trips in a day | Number of beneficiaries transported |
|------|------------|----------|--------------------|-------------|------------|--------------------|-------------------------------------|-------------------------------------|
|      |            |          |                    |             |            |                    |                                     |                                     |